

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE APPEALS COMMITTEE**

**HELD AT 7.30 P.M. ON MONDAY, 24 JUNE 2013**

**COMMITTEE ROOM 1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5  
CLOVE CRESCENT, LONDON, E14 2BG**

**Members Present:**

Councillor Mizan Chaudhury  
Councillor John Pierce  
Councillor Gloria Thienel  
Councillor Lesley Pavitt  
Councillor Zara Davis

**Officers Present:**

David Galpin – (Head of Legal Services (Community), Legal Services, Chief Executive's)  
Jacinta Gasson-Mulcahy – (Senior Manager – HR Consultancy)  
Evelyn Akoto – (Committee Officer)

**1. ELECTION OF VICE - CHAIR FOR THE MUNICIPAL YEAR 2013/2014**

**RESOLVED**

That Councillor John Pierce be appointed Vice-Chair of the Appeals Committee for the remainder of the Municipal Year 2013/14.

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Bill Turner and Khales Uddin Ahmed.

**3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

There were no declarations of disclosable pecuniary interests.

**4. UNRESTRICTED MINUTES**

**RESOLVED**

That the unrestricted minutes of the meeting of the Appeals Committee held on 21 June 2012 be agreed as a correct record.

**5. REPORTS FOR CONSIDERATION**

**5.1 Appeals Committee Terms of Reference, Membership and Quorum (AP/001/1314)**

The Committee Officer presented the paper highlighting the important points in the report.

**RESOLVED:**

That the Terms of Reference, Membership and Quorum for the Appeals Committee, set out in appendices 1 and 2 to the report **(AP/001/1314)** be noted.

**5.2 Establishment of Employee Appeals Sub Committee (AP/002/1314)**

The Committee considered a report regarding the establishment of an Employee Appeals Sub Committee, its Terms of Reference and hearing structure.

Councillor Pavitt highlighted that it was agreed at the last Appeals Committee meeting on 21 June 2012, that start times for hearings be agreed in consultation with the Chair of the Panel.

**RESOLVED:**

That an Employee Appeals Sub Committee be established for the municipal year 2013/14 with the terms of reference and hearing structure as set out in the attachments to the report (AP/002/1314).

**6. ANY OTHER BUSINESS WHICH THE CHAIRS CONSIDERS TO BE URGENT**

There were none.

The meeting ended at 7.40 p.m.

Chair, Councillor Bill Turner  
Appeals Committee